

Office Policies

- Our office does accept walk-in appointments for established/current sick patients upon availability. Please be advised that scheduled appointments will be seen accordingly.
- Our office may terminate a patient after 3 (three) consecutive “no-show” appointments. When canceling please call 24 hours in advance.
- Our office will allow a scheduled patient to arrive up to 5 minutes late. After that you may be required to reschedule your appointment depending on the nature of the visit and/or the availability of the provider you are seeing.
- A parent/guardian choosing to decline vaccinations must sign a "Refusal to Vaccinate" form in order to continue services with our clinic. We reserve the right to dismiss any patients refusing to comply.
- We accept the following forms of payments, which are due at the time of service: Cash, Debit/Credit Cards, Checks.
- Please be advised that any issues discussed outside growth and development during a patient’s well check must be charted by a provider and may result in a copay and/or additional charges.
- Our office reserves the right to dismiss a patient/patient’s family from our practice for making unsubstantiated defamatory statements, whether written or spoken.
- If you are dissatisfied with our services, we take it seriously and invite you to contact our office to resolve the matter and aid us in improving those services.

Signature of Patient, or Patient Representative

(Representative required if the patient is a minor or an adult unable to sign this form)

OFFICE USE ONLY:

Witness Name: _____

Signature: _____

Date: _____